



ICAR- CENTRAL RESEARCH INSTITUTE FOR DRYLAND AGRICULTURE
Santoshnagar :: Saidabad Post :: Hyderabad – 500 059



F. No. 1-6(157)/2025-26/Estt.
May 19th, 2025

NOTICE

Limited Departmental Competitive Examination-2025 for Recruitment to the post of Upper Division Clerk at ICAR-CRIDA, Hyderabad

Applications are invited from among the eligible employees of ICAR-CRIDA for the Limited Departmental Competitive Examination for filling up 1 (one) Unreserved post of Upper Division Clerk in 7th CPC Pay Level-4 (pre-revised Pay Band 2 Rs. 5200-20200 + Grade Pay Rs.2400/-) to be held at ICAR-CRIDA, Hyderabad on **06th June, 2025** in accordance with the rules issued by the Indian Council of Agricultural Research (ICAR). The date of examination is tentative and liable to change. The exact date, time and venue of the examination will be intimated to the candidates in their Admission Certificates.


2. The cut-off marks for qualifying the written examination will be 40% for General candidates and 35 % for SC/ST candidates for this examination.

3. The examination will be confined to the Lower Division Clerks (LDCs) at ICAR-CRIDA having at least 5 (five) years of regular service in the grade as on 01st January, 2025. LDCs who are otherwise eligible for their promotion to the post of UDC but have not passed the typewriting test, will not be considered for promotion unless they pass the typing test with prescribed speed or are exempted by specific order.

4. The rules, scheme of examination, syllabus and application form for the examination are attached to this notice.

5. Eligible and interested employees may send their applications in the prescribed application form (proforma attached) through proper channel so as to reach the undersigned on or before **26th May, 2025**.

6. Applications received after the due date under any circumstances are liable to be rejected.


19/05/25

(Sneha Verghese)

Assistant Administrative Officer (Estt.)

Distribution :-

- (1) Notice Boards
- (2) All Heads, Project Coordinators and Scientists-in-charge of various sections
- (3) Chief Finance & Accounts Officer
- (4) AO (Establishment)/ AO (Coordination)
- (5) Drawing and Disbursing Officer
- (6) AAOs (Stores /Establishment)
- (7) PPS to Director
- (8) SIC, AKMU – for uploading on the Institute website.

Recruitment to the post of Upper Division Clerk at ICAR-CRIDA, Hyderabad
Limited Departmental Competitive Examination-2025

Application Form

(To be filled by the candidate in his/her own handwriting in CAPITAL LETTERS)

Name of the Candidate	::	
Designation	::	
Father's / Husband's name	::	
Date of Birth (DD-MM-YYYY)	::	
Educational Qualifications	::	
Date of continuous and regular appointment to the post of LDC	::	
Medium for answering Question papers (English/Hindi)	::	
Present place of posting (name of section/division/unit where working)	::	
Category to which the candidate belongs (Gen/ OBC/ SC/ ST)	::	
Any other information	::	

DECLARATION TO BE SIGNED BY THE CANDIDATE

I declare that all the statements made in this application form are true, complete and correct to the best of my knowledge and belief.

Signature of the Candidate

Mobile No.: _____

Date: _____

Remarks and/or recommendation of the Controlling Officer

Signature of Controlling Officer (with date)

FOR USE BY ESTABLISHMENT SECTION

Certified that :

1. Shri/Smt./Kum. _____ is having five years of regular and continuous service in the grade of LDC as on 01st January, 2025 and is eligible for appearing in the LDC examination for the post of UDC.
2. He / She belongs to _____ category.
3. There are no circumstances rendering him/her unsuitable for promotion to the post of UDC.
4. He/She is clear from vigilance/disciplinary angle.

Administrative Officer (Estt.)