



**भाकृअनुप - केन्द्रीय बारानी कृषि अनुसन्धान संस्थान**  
**ICAR - Central Research Institute for Dryland Agriculture**  
संतोषनगर, साइदाबाद-पोस्ट हैदराबाद ५०००५९ Santoshnagar, Saidabad P.O. Hyderabad 500 059  
040-24530161,24530163,24530224 Fax:040-24531802 [www.icar-crida.res.in](http://www.icar-crida.res.in) Email :  
[hoa.crida@icar.gov.in](mailto:hoa.crida@icar.gov.in)



Expression of Interest (EOI) are invited for Selection of Nationalized/Scheduled/Commercial/Private Banks for Installation, Operation and Maintenance of Automated Teller Machine (ATM) at ICAR - Central Research Institute for Dryland Agriculture, Hyderabad.

### **Introduction:-**

ICAR-CRIDA, Hyderabad invites Expression of Interest (EOI) from Nationalized/Scheduled/Commercial/ Private Banks for installation, operation and maintenance of Automated Teller Machine (ATM) in the premises of the Institute at santoshnagar, Hyderabad on the monthly rental basis. Interested banks are requested to submit their expression of interest as per the terms & conditions, which can be downloaded from the website [www.icar-crida.res.in](http://www.icar-crida.res.in)

The expression of interest along with the terms and conditions duly signed by the interested banks in sealed envelope, addressed to The Director, ICAR-CRIDA, Hyderabad may be sent by registered/speed post on or before **04.12.2023 time: 4.00 pm**

The sealed envelope shall bear “EOI for installation, operation and maintenance of automated teller machine (ATM)” at ICAR-CRIDA, Hyderabad

### **ELIGIBILITY CRITERIA:**

- i. Any Scheduled Commercial Banks (both Nationalized/Private) having banking license issued by the Reserve Bank of India.
- ii. The parties fulfilling the criteria as per Notice Inviting Expression of Interest (EOI) are eligible to participate in the facility.
- iii. An amount of Rs. 50,000/- shall be payable as Earnest Money in the form of account payee Demand Draft, Fixed Deposit Receipt, Banker’s Cheque or Bank Guarantee from any commercial bank in favor of ICAR Unit Account CRIDA, Hyderabad. The same is refundable in case of non-successful bidders and for successful bidders it shall be refunded after receipt of performance security amount which will be Rs. 1,00,000/- and shall be refunded only after three months of successful execution and completion of contract.
- iv. Bank must have at least 3 (Three) running ATM’s operation in & around Hyderabad.
- v. Bank should submit documentary proof in support of their experience/credentials.
- vi. Electricity and water charges will be borne by Bank as per prescribed rate by ICAR-CRIDA, Hyderabad.

## TERMS AND CONDITIONS:

1. **Period:** The period shall be 05 (five) years extendable for a further period of 05 (five) years subject to satisfactory performance with regard to provision of service and payment of license fee to ICAR - CRIDA.
2. **Business Incubation Period:** [30 (Thirty) days]: Business Incubation period is the time after issuance of LOIA and before handing over of site is the period in which the licensee shall fulfil the contract formalities (like acceptance of the LOIA, submission of security deposit, signing of agreement etc.) as mentioned in LOIA. The site shall only be handed-over after fulfilment of these formalities.
3. License to be awarded to the highest quoted qualified bank.
4. Charges to be remitted to the Institute by the bank on monthly / quarterly basis (as per mutual agreement) and amount to be remitted without fail before 15th of each month for the preceding month / quarter failing which penalty @ 0.5 % per week or part thereof shall be payable by the bank subject to a maximum of 10%.
5. In case of continuous default towards payment of rent / electricity / other user charges beyond 10 weeks from the prescribed due date, the Institute reserves the right to cancel the lease agreement by giving a notice of one month. In such case, the Institute reserves the right to forfeit the performance security deposit.
6. Either party can terminate this agreement by giving a notice of three months.
7. Only the offers of Banks submitting the requisite documents and fulfilling the eligibility conditions of EOI shall be considered for evaluation & award.
8. No advertising / branding shall be permitted at the ATM Counters. Only signboard indicating the Logo and name of the Bank shall be permitted to be displayed.
9. Interested Banks may have site inspection before submitting the offers.
10. All the above guidelines will form part & parcel of the Expression of Interest (EOI) and the Agreement.
11. The banks can install the machine and related removable fixtures like desk, glass-aluminum partition and entry gate, etc. with its own cost under intimation to this office by providing details thereof and after obtaining NOC from Institute's Estates section.
12. The ICAR - CRIDA reserves to itself the right to reject any conditional offers without assigning any reason thereto.
13. The ICAR - CRIDA reserves to itself the right to reject any or all the offers without assigning any reason thereof and to call for any other detail or information from any of the bidders.
14. EOI documents indicating full details of the License can be seen at [www.icar-crida.res.in](http://www.icar-crida.res.in)
15. Interested banks meeting the eligibility conditions may submit their proposal along with required copies as per check list and Annexure A.

### ANNEXURE A.

#### FORM OF BID

<b>1</b>	Name & Address of Bank with telephone/Mobile No & email ID:	
<b>2</b>	EOI for:	Installation & Operation of ATM facilities at ICAR-CRIDA Hyderabad.
<b>3</b>	Period of license:	Five (05) years extendable for a further period of three (05) years subject to satisfactory performance with regard to provision of service of ICAR-CRIDA

<b>4</b>	Minimum Reserved Licence Fee (per month per ATM) including all taxes if any:	Rs.10000/- per month
<b>5</b>	Offer of the license fee per month for the first year (10% annual escalation thereafter):	

## **SCHEDULE OF PREMISES**

<b>S.No</b>	<b>Comments</b>	<b>Remark</b>
1.	Total covered area in square feet.	95 Sq. feet)
2.	Total roof area in square feet.	203 Sq. feet
3.	Whether proper electrical wiring is there to support one ATM - cum - CDM, one 2.0 ton split AC, Water purifier (optional) and other lighting arrangements ?	Yes No provision for water supply
4.	Whether a gate with glass in aluminum frame having its opening towards main road is there with outer iron sheet shutter gate?	Only Shutter (outer iron sheet shutter gate ) opening available towards main road.
5.	Whether a separate electric meter can be installed for recording electricity consumption?	Yes
6.	Whether the entry for proposed structure is provisioned with ramps along with stairs?	Provisioned with stairs only.
7.	Any other relevant information as deemed fit.	Extra electrical point available for CC cameras etc

## **CHECK LIST**

Checklist of scanned Documents to be submitted along with the proposal

1. Banking license from Reserve Bank of India.
2. Self-attested copy of PAN Card
3. Self-attested copy of GST Registration Certificate
4. Acceptance letter of ICAR-CRIDA terms and Conditions on Bank Letter Head, duly signed.

## **ACCEPTANCE LETTER**

To,  
The Director  
ICAR –CRIDA, Hyderabad.

Sir,

### ACCEPTANCE OF EOI CONDITIONS:

1. The EOI documents for the Installation & Operation of ATM facilities at city side of ICAR -CRIDA have been provided to me/us by ICAR -CRIDA and I/We hereby certify that I/We have inspected the sites and read the entire terms and conditions of the EOI/tender documents made available to me/us, which shall form part of the contract agreement and I/We shall abide by the conditions/Clauses contained therein.
2. I/We hereby unconditionally accept the EOI conditions of ICAR -CRIDA Notice Inviting EOI in its entirety for the above facility.
3. The contents of Notice inviting EOI has been noted wherein it is clarified that ICAR - CRIDA reserves the rights to reject the conditional offers without assigning any reason thereto.
4. I/We also undertake that I/We are not De-barred/black listed by CBI or ICAR or Departments like; Railway, Defence, or any other Department of Govt. of India, State Govt. Deptt. Etc.
5. I/We shall make available to ICAR -CRIDA any additional information it may find necessary or require to clarify, supplement or authenticate the Proposal within such time as may be prescribed by ICAR –CRIDA.
6. I/ We hereby undertake that, all information provided in the Proposal and in its Appendices is true and correct.

Yours faithfully

(Signature of Authorized Signatory)